



Convention July 11-13, 2019

2019 SELLERS TERMS & CONDITIONS

Show & Sale Saturday, July 13

River Bluff Education Center, 395 Guernsey Lane

9:00am- 1:30pm

Red Wing, MN

THE 2019 SHOW & SALE WILL BE HELD AT THE RIVER BLUFF EDUCATION CENTER 395 GUERNSEY LANE, RED WING, MN

All Sellers and Helpers for Show & Sale must be members of the RWCS and pre-registered for the 2019 Annual July Convention. To comply with **Minnesota Department of Revenue regulations for Selling Events**, all Exhibitors must fill out the MN *Operator's Certificate of Compliance*, Form ST-19. This form must be included with your Sellers Contract to the RWCS Business Office. The ST-19 form can be obtained on the RWCS website or by contacting the RWCS business office. **If you were a Seller at the 2018 Convention you still need to fill out the ST-19 again.**

The Show & Sale chairman and RWCS officers will make reasonable effort to safeguard the property of the Sellers. However, the committee, the RWCS, or its officers will not be responsible for lost, stolen, or broken articles.

At the **2019 Annual Convention the Show & Sale will be held in the River Bluff Education Center (395 Guernsey Lane)** in Red Wing, MN on Saturday, July 13, 2019 from **9 a.m. to 1:30 p.m.** for Antiques and Stoneware related Souvenirs. Items may be sold only during these designated hours of the sale. **Educational Material Tables will be sold in the Cafetorium at River Bluff Education Center, Thursday, July 11 and Friday, July 12 from 9 a.m. to 2:00 p.m. each day.**

The Contract must be postmarked by May 15, 2019.

If you have already paid for your Show & Sale table using the on line registration process or would like to pay by credit card you can text a photo of your contract to 651-388-4004, scan and email to director@redwingcollectors.org or mail it to the office. All seller's that provide their email address will automatically receive a confirmation via email. If you would like a copy mailed to you please send a self addressed stamped envelope.

SELLERS TABLES AND BOOTHS ARE LIMITED. LOCATIONS WILL BE ASSIGNED AT THE TIME YOUR CONTRACT IS RECEIVED.

TYPES OF SELLERS TABLES:

ANTIQUES

(Show & Sale, River Bluff Education Center (395 Guernsey Lane) Saturday)

60% Stoneware & Pottery or related items, 40% other quality antique items.

Items for sale must be 60% American-made antique pottery or related to the City of Red Wing or pottery collecting. The remaining 40% must consist of good quality antique items, or furniture made prior to 1970. The exhibitor agrees not to misrepresent any merchandise or to use the name of Red Wing Collectors Society on any items not produced by RWCS. Stoneware or pottery that has been repaired, restored, is a known fake, or is damaged, is to be labeled as such in compliance with RWCS requirements.

SOUVENIRS

(Show & Sale, River Bluff Education Center (395 Guernsey Lane) Saturday)

Items for sale must be 75% souvenirs or reproductions related to American- made antique pottery, the City of Red Wing or pottery. The remaining 25% of items may consist of quality antiques, American-made pottery, or other items related to pottery collecting or period collectibles. The exhibitor agrees not to misrepresent any merchandise or to use the name of Red Wing Collectors Society on any items not produced by RWCS.

BOOTH SPACE

(Show & Sale, River Bluff Education Center (395 Guernsey Lane) Saturday)

Booth spaces are available in one size in a addition to the standard floor table locations above. Booth space is available in one size and provide space for sellers to bring their own displays and furniture for sale..

Booth spaces WILL INCLUDE ONE CHAIR. Tables can be rented for \$15 each.

EDUCATIONAL MATERIALS

(River Bluff Education Center, Thursday and Friday)

Items for sale must be educational and no souvenirs! No pottery, stoneware, or souvenir items may be sold. Examples include: History of Red Wing, Goodhue County and the Potteries, books about pottery, catalogs, reprints of original literature and documents, written scholarly research, photos, price guides, magazine articles about pottery, etc. All items must be sold only from the seller's table. Set up by 9 a.m. and arrange to have a seller at the table during selling times. There is no selling during the Annual Business Meeting. You have the option of selling on both days or Friday only.

ONLY 8 Foot SELLERS TABLES AVAILABLE:

SELLERS TABLES WILL BE SOLD ON A FIRST COME FIRST SERVE BASIS. On the sellers contract please indicate which sellers you would like to be near to or away from. The Executive Director will use this as a guideline for your table location at the 2019 Show and Sale. A floor plan mock up is available with this contract but the RWCS reserves the right to re-arrange the floor layout to increase the number of available spaces. Every attempt will be made to try and maintain Seller requested "neighbor sellers".

GUIDELINES FOR SELLERS - Failure to abide by these rules may result in forfeiture of your right to sell at future RWCS events.

- Consumption of alcoholic beverages and smoking are prohibited.
- Security personnel will admit **ONLY THOSE WEARING SELLER'S BADGES** into the Gym during move in and set up hours. No more than 2 Sellers' badges are issued per contract (1 contracted seller, 1 helper) If you need additional assistance please contact the office.
- Items may be moved **IN AT YOUR ASSIGNED TIME** on **Friday 12:30 p.m. – 2:30 p.m.** or **Saturday 8:00 a.m. - 9:00 a.m.**
- **SET UP WILL ONLY BE ON SATURDAY from 8:00 a.m. - 9:00 a.m.**
- Check your table(s) to be sure the legs are securely fastened. **ALL FURNITURE MUST HAVE PROTECTIVE PADS UNDER FEET.**
- **FRIDAY – SELLERS WILL BE ASSIGNED A MOVE IN TIME AND ARE ONLY ALLOWED TO BRING IN MATERIALS. NO SET UP OR SELLING** is allowed due to facility constraints. **Please leave gym after unloading to reduce congestion.**
- **SATURDAY** - Unpack, set up, and **be ready to sell at 9:00 a.m.** No packing up will be permitted until 1:30 p.m.
Please be packed out by 3:00 p.m.

SELLERS TABLES AND BOOTHS ARE LIMITED. LOCATIONS WILL BE ASSIGNED AT THE TIME YOUR CONTRACT IS RECEIVED.



Convention July 11-13, 2019

2019 SELLERS CONTRACT

Show & Sale

Saturday, July 13

9:00am- 1:30pm

River Bluff Education Center, 395 Guernsey Lane

Red Wing, MN

TYPES OF SELLERS TABLES:

NAME: _____ MEMBERSHIP #: _____
ADDRESS: _____ PHONE: _____
CITY, STATE, ZIP: _____
EMAIL: _____
MINNESOTA TAX NUMBER: _____

TYPES OF SELLER: *place an X in the seller type*

- 60% ANTIQUES** SATURDAY SHOW & SALE AT RIVER BLUFF EDUCATION CENTER GYM
- 75% SOUVENIRS** SATURDAY SHOW & SALE AT RIVER VLUFF EDUCATION CENTER GYM
- EDUCATION MATERIALS** RIVER BLUFF EDUCATION CENTER CAFETORIUM (THURSDAY AND FRIDAY)

**ALL SELLERS
MUST INCLUDE A ST-19 FORM
WITH THEIR SIGNED
SELLERS CONTRACT!**

SIZE/TYPE *place an X in the seller type and number of table(s) or booth space*

- | | | | |
|--|---|--|---|
| <u>8 -FOOT TABLE SPACE</u> | | <u>BOOTH SPACE</u> | |
| <input type="checkbox"/> ONE TABLE (\$45.00) | <input type="checkbox"/> TWO TABLES (\$90.00) | <input type="checkbox"/> SINGLE BOOTH - 10ft W x 8ft D (\$75.00) | Each Booth has one table and one chair. |
| | | <input type="checkbox"/> Check here if you need additional. | |

LIST OF ITEMS TO BE SOLD: _____

PLEASE PROVIDE ANY SPECIAL TABLE LOCATION DETAILS HERE: _____

SELLERS TABLES AND BOOTHS ARE LIMITED. LOCATIONS WILL BE ASSIGNED AT THE TIME YOUR CONTRACT IS RECEIVED.

SELLERS TABLES WILL BE SOLD ON A FIRST COME FIRST SERVE BASIS. A proposed floor plan is attached with this contract but the RWCS reserves the right to re-arrange the floor layout to increase the number of available spaces. Every attempt will be made to try and maintain Seller requested neighbor sellers.

HELPER INFORMATION:

NO more than ONE helper is permitted during the setup and sale. The helper must be an RWCS member REGISTERED for the 2019 Annual Convention. Indicate the name of the helper. If you need to make a change, please contact the office.
Helper's Name _____ Membership # _____

If you need additional assistance, please contact the Business office, we have members available to assist you.

PAYMENT INFORMATION:

Check here if you have already paid for your sellers table.

Method of Payment: MC VISA DISCOVER CHECK
(enclosed payable to RWCS)

8 FOOT TABLE (\$45 EACH) \$ _____
SINGLE BOOTH (\$75) \$ _____

SELLER TOTAL \$ _____

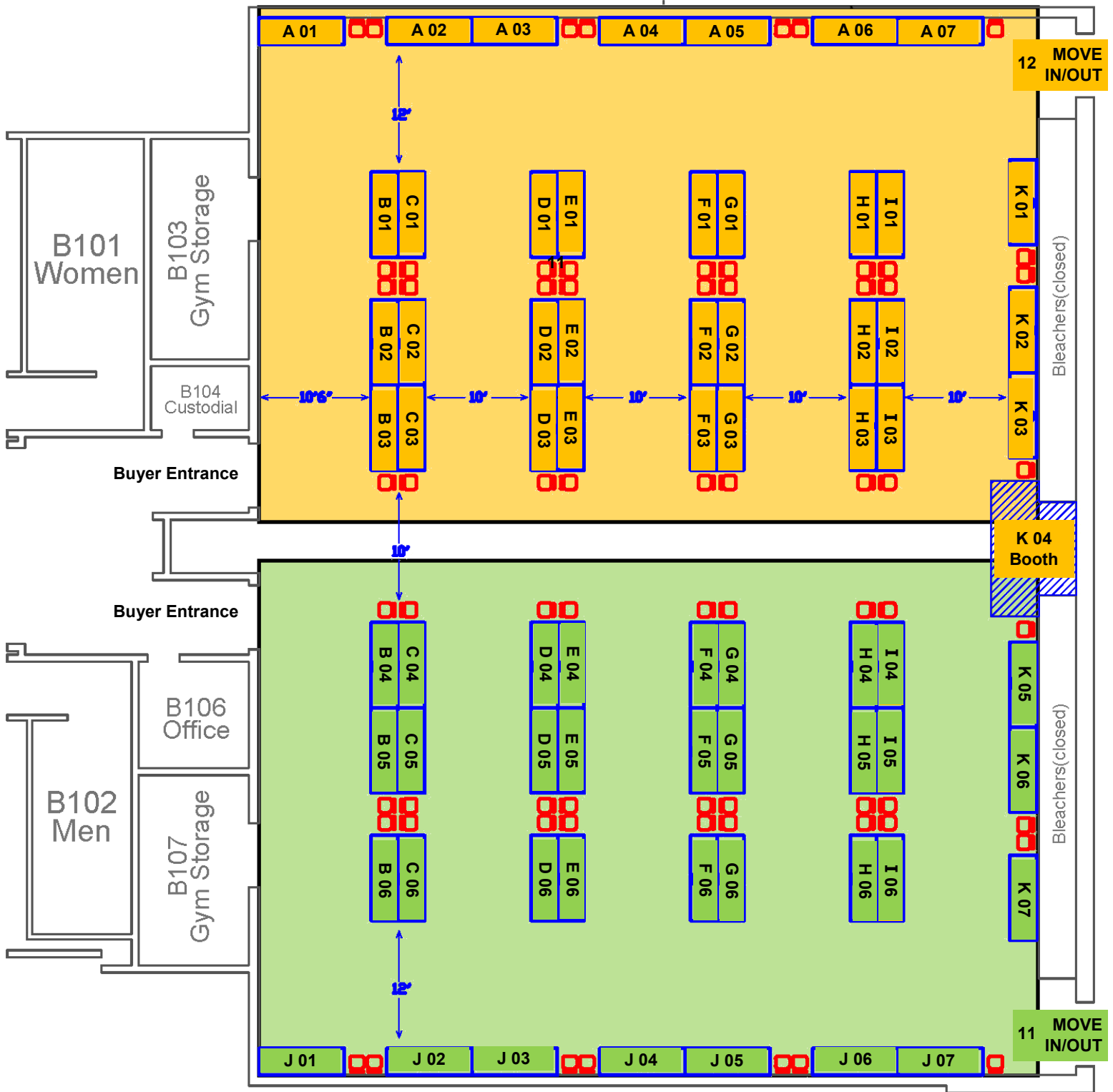
Credit Card payments: NAME: _____

Card Number: _____ 3 digit security code: _____ Expiration Date: _____

Checks payable: RWCS, P.O. Box 50, Red Wing, MN 55066.

I have read and agree to abide by the terms and conditions on the two pages of this agreement. If I fail to abide by any such terms and conditions I may possibly forfeit my right to have a Sellers Table at the 2020 Annual Convention.

Name _____ Date _____



MOVE IN ONLY: Friday, July 12 - 12:30pm - 2:30pm
MOVE IN & SET UP Sat., July 13 - 8:00 am- 9:00 am
 Sellers will be assigned a move in time and door.
 More information will follow prior to Convention.
 Questions Contact: Gail Peck gpeck1@neb.rr.com

Each Table is 8ft and will come with one Chair
 MOVE IN/OUT DOORS
Door 12 is marked in yellow
Door 11 is marked in Green