



# PREREGISTRATION FORM

July 6-8, 2017

Minnesota State College Southeast  
Red Wing, MN

DEADLINES:

EARLY BIRD: APRIL 15

MAILED: JUNE 1

ONLINE: JUNE 8

## REGISTRATION GUIDELINES

### Helpful hints for filling out the attached form:

- We need the full 8 1/2 x 11 registration form; so, please *do not cut up the form* into slips.
- Please *do not tape the envelope shut*. We can't get them open!
- Please *print clearly* and list your *member number* if you have it. It saves lots of time.
- *Add up your form twice*. Do your math, then add it again. It will save a phone call from the office later.
- Call us with any questions! We are happy to help you at **1-800-977-7927**.

**PERSON SUBMITTING FORM:** One member is designated as contact person for all orders. The form is filed under the contact person's name. Please provide your email address on the form to receive your receipt. This is the primary way you will receive your commemorative order confirmation.

**SELLERS TABLES/BOOTHES:** Members may pay for a sellers or education table using this form. You still need to fill out and return the Sellers Contract and MN State ST-19 form to the RWCS business office.

**DEADLINES:** Prepaid orders must be postmarked on or before June 1st. Online ordering deadline is June 8th.

**LATE REGISTRATION:** Members who register late (after June 8th) must pay the \$35 onsite registration price. Commemorative Only Orders (mailed or other pick ups) received after the June 8th deadline will cost an additional \$5 Late Fee per commemorative.

**INCOMPLETE FORM:** Should we receive an incomplete form, we will make every attempt to contact you to resolve the discrepancy. If we are not able to reach you, your form and payment will be returned to you by mail.

**COMBINED PAYMENT:** Combine payment in a *single* Check/ Money Order or Credit Card authorization for membership dues, events, and commemorative. Please include any payments for a sellers table with your order form.

**ORDER BEFORE APRIL 15 TO BE INCLUDED IN THE EARLY BIRD SPECIAL COMMEMORATIVE DRAWING!**

**NO CREDIT CARD USAGE FEES!**

## 2017 CONVENTION COMMEMORATIVE

### Rules and Ordering Information

*Each year RWCS offers a Convention commemorative to current members. It is a miniature reproduction of a vintage Red Wing stoneware, dinnerware, or art pottery item. The identity of this year's commemorative will not be revealed until the July 2017 convention. **Commemoratives and accessory pieces are not sold after Convention.***

### ELIGIBILITY

- Primary and Associate members may each purchase one commemorative (one commemorative per membership).
- Membership must be current through 7/31/17.

**NOTE: Commemoratives ordered by members with lapsed memberships will be contacted by the RWCS Business Office by email and mail. Members have until October 1 to renew their membership or the commemorative and money are forfeited.**

Your **Membership expiration** date appears on your **newsletter envelope** or log onto: **www.ERWCS.org**.

### PREPAID ORDERS AND DISTRIBUTION

- This is your only way to reserve a commemorative before Convention.
- Registration forms can be submitted online, mail, fax, or phone to the RWCS Office.
- At Convention, go to the Registration area **first** to pick up your badge and commemorative voucher. Voucher will list member's name/number and identity of person authorized to pick up commemorative.
- Registration desk closes on **Saturday at 10:00 a.m.** This is also the "last call" for badge or voucher pickup.

### COMMEMORATIVE SALES AT CONVENTION

- This is on a first-come, first-served basis while supply lasts. Price is \$50.00 each.

**NOTE:** If you did not prepay, you **must** attend the Convention **in person** to purchase (no other member can purchase for you).

### ON- LINE ORDER PLACEMENT— NO HANDLING FEE

- Renewal, Registration, Commemorative/Accessory ordering, and Sellers Tables are available online **www.ERWCS.org**.
- All you need is your member number and password. Call the Business Office if you forgot your password.
- If unsure of your Convention plans, consider "Pick up by another member" option.

If you choose to pick up your Commemorative and then are unable to attend, notify the RWCS Business Office at **800-977-7927** or email us at **director@redwingcollectors.org** to make arrangement for your piece to be mailed.

**ORDER BEFORE APRIL 15 TO BE INCLUDED IN THE EARLY BIRD SPECIAL COMMEMORATIVE DRAWING!  
NO CREDIT CARD USAGE FEES.**

### **METHODS OF COMMEMORATIVE DISTRIBUTION**

#### **1) Pick up at Convention yourself:**

- Circle the "Pick up: \$50" option.
- Voucher will be held at Convention Pre-registration table.

#### **2) Pick up at Convention by another member:**

- Circle the "Pick up: \$50" option.
- Write name and membership number of the member who will pick up commemorative.
- Voucher will be held at Convention Pre-registration table and filed under the ***other member's name***.
- Only **ONE** person may be named to pick up commemorative.
- **THE MEMBER PICKING UP MUST BE REGISTERED FOR CONVENTION TO PICK UP YOUR PIECE.**

#### **3) Mailed Commemorative:**

- Circle the "Mailed: \$62" option. (\$12 mail fee included)
- Include a mailing address **IF DIFFERENT** than newsletter mailing label address.
- Contact RWCS Business Office at 800-977-7927 if address has changed after submission of form.
- Orders are sent via Priority Mail
- Mailed commemoratives should MAIL by the middle of August. All should arrive by end of August 2017.

**Please do not contact the RWCS Business Office until September 1st regarding shipping concerns.**

**BROKEN COMMEMORATIVE:** Should your commemorative be broken in shipping you must return the broken piece before a replacement will be shipped. Please **do not** insure your broken/damaged commemorative. ALL RETURN COSTS WILL BE REIMBURSED BY THE RWCS BUSINESS OFFICE.

### **COMMEMORATIVE CONFIRMATION**

**IMPORTANT:** Order confirmation will be sent to members **via EMAIL** if the RWCS Business Office has a current address on file for you. If the RWCS Business Office does not have an EMAIL address or your email is undeliverable a postcard will be sent to acknowledge the commemorative order was received.

### **EARLY-BIRD INCENTIVE**

A **Limited-Edition Special Commemorative** is given to a random drawing winner from all commemorative **orders received by April 15, 2017**. The drawing will take place on April 15, 2017, and winner promptly notified.

### **LOTTERY**

- **Price = \$55.00 per piece.**
- Lottery System is a fair way to sell surplus commemoratives and reward members who **pre-register & attend** Convention.
- Lottery numbers are assigned to all members, with prepaid orders including mailed orders, who are attending Convention.
- Only those **pre-registered** for Convention are eligible to purchase a lottery commemorative.
- Lottery numbers will be printed on all pre-registered members badges.
- Lottery sales on Thursday and Friday are for those with Lottery numbers below 400. On Saturday the lottery will start at 400.
- Convention badge of person on the lottery list **MUST** be shown when purchasing a lottery piece. Family or friend may purchase a piece for a member on the lottery list who registered for Convention, but is unable to be present at the lottery.
- After the final available piece has been sold, commemoratives are no longer available.

### **COMMEMORATIVE ROOM SILENT AUCTIONS**

The Commemorative Manager will hold the silent auction in the Commemorative Distribution room during open hours during Convention. All registered attendees may participate in the silent auction.

- (1) set of 3 versions (A, B, C) of the 2017 Commemoratives
- (2) 2017 Specials, one of each version.
- Other items may be silent auctioned and announced prior to the 2017 Convention by the Commemorative Manager.

### **SPECIAL COMMEMORATIVES**

The RWCS produces 18 special commemoratives. They are used for winners of Display competition, drawing at Annual Business Meeting, door prizes, volunteer drawings, "Early Order" winner, newsletter submission drawing, and one to the highest silent auction bidder beginning Thursday and ending on Saturday during distribution hours.

### **COMMEMORATIVE ACCESSORY PIECE**

This premium piece **can be purchased with ALL commemorative orders including MAIL**. An accessory piece can be purchased for Lottery pieces. It can be **pick up (self or other) for \$12, Mailed Accessory \$15. A limited quantity will be available to purchase onsite also for \$15.**



Please keep this portion for your records and return the completed Pre-Registration Form to the Business Office for processing. Thank you!!

**QUESTIONS? Contact the RWCS Business Office:**

**E-mail: [director@redwingcollectors.org](mailto:director@redwingcollectors.org) Phone: 800-977-7927 Fax: 651-388-4042**



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**July 6-8, 2017**

Minnesota State College Southeast, Red Wing, MN

**DEADLINES:**  
**EARLY BIRD: APRIL 15**  
**MAILED: JUNE 1**  
**ONLINE: JUNE 8**

**ORDER BEFORE APRIL 15 TO BE IN THE SPECIAL COMMEMORATIVE DRAWING**

**LATE FEE:** Pre-registration deadlines are June 1 (mail) June 8 (online or by phone). All registrations after deadlines will pay the onsite \$35 registration. Commemoratives ordered after the deadline by non-registered members will cost an additional \$5 per piece.

**Member #1:** \_\_\_\_\_ **Member #** \_\_\_\_\_

**Address:** \_\_\_\_\_

Check here if your contact info has changed. **Phone #:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Convention Registration (Member #1):** **Adult = \$30** **Onsite = \$35** \_\_\_\_\_

**Child Registration:**  **KidsView (3-12)**  **Young Collectors (13-20)** \_\_\_\_\_

**Under 15 Free Date of Birth (Month/Year)** \_\_\_\_\_

**Saturday Banquet (Mount Frontenac Golf Course):** **Ticket \$28** adult **\$10** child \_\_\_\_\_

**Renewing your membership?** Please note memberships must be current through **7/31/17** to attend Convention and/or order a Commemorative.

**Membership:** Primary = **\$35** for 1 yr or **\$70** for 2 yrs \_\_\_\_\_

Associate = **\$15** for 1 yr or **\$30** for 2 yrs \_\_\_\_\_

**Commemorative:** Picked up at Convention = **\$50** Mailed = **\$62** \_\_\_\_\_

**LATE ORDER FEE: \$5 PER COMMEMORATIVE**

**ACCESSORY PIECE:** Picked up at Convention **\$12** MAILED OR ONSITE **\$15** \_\_\_\_\_

Who is picking up your commemorative? (circle one) SELF Other Member

If **Other Member**, tell us their Name: \_\_\_\_\_ **Member #** \_\_\_\_\_ **TOTAL #1** \_\_\_\_\_

## MEMBERS..... PLEASE DO NOT CUT THIS FORM.

**Member #2:** \_\_\_\_\_ **Member #** \_\_\_\_\_

**Address:** \_\_\_\_\_

Check here if your contact info has changed. **Phone #:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Convention Registration (Member #1):** **Adult = \$30** **Onsite = \$35** \_\_\_\_\_

**Child Registration:**  **KidsView (3-12)**  **Young Collectors (13-20)** \_\_\_\_\_

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**ACCESSORY PIECE:** Picked up at Convention **\$12** MAILED OR ONSITE **\$15** \_\_\_\_\_

Who is picking up your commemorative? (circle one) SELF Other Member

If **Other Member**, tell us their Name: \_\_\_\_\_ **Member #** \_\_\_\_\_ **TOTAL #2** \_\_\_\_\_

## 40TH RWCS TILE PRE-ORDER



- Tiles may be ordered for pick up or mail.
- Members may purchase more than one tile.
- The paying member will given a voucher to pick up the tile(s) at Convention.
- A limited number are available so order yours today!

_____	x	\$28	=	_____
<b>QUANTITY</b>		<b>COST PER TILE</b>		<b>TILE TOTAL</b>
		\$10 (each)		
		<b>MAIL FEE</b>		<b>MAIL FEE</b>

**TILE TOTAL**

SEE REVERSE SIDE FOR: PAYMENT INFO, ADDITIONAL REGISTRATIONS, AND SELLERS CONTRACTS!

**Total Page 1 = \$** \_\_\_\_\_

**LATE FEE:** Pre-registration deadlines are June 1 (mail) June 8 (online/phone). Registrations after deadlines will pay the onsite \$35 registration. Commemorative only orders after the deadline by non-registered members will cost an additional \$5 per piece.

**MEMBER #3:** \_\_\_\_\_ **MEMBER #** \_\_\_\_\_

**CONVENTION REGISTRATION: ADULT = \$30 ONSITE = \$35** \_\_\_\_\_

**CHILD REGISTRATION:**  **KIDSVIEW** (3-12)  **YOUNG COLLECTORS** (13-20) \_\_\_\_\_

**UNDER 15 FREE DATE OF BIRTH (MONTH/YEAR)** \_\_\_\_\_

**SATURDAY BANQUET** (Mount Frontenac Golf Course): **TICKET \$28** ADULT **\$10** CHILD \_\_\_\_\_

**MEMBERSHIP:** PRIMARY = **\$35** FOR 1 YR OR **\$70** FOR 2 YRS \_\_\_\_\_

ASSOCIATE = **\$15** FOR 1 YR OR **\$30** FOR 2 YRS \_\_\_\_\_

**Commemorative:** Picked up at Convention = **\$50** Mailed = **\$62** \_\_\_\_\_

**LATE ORDER FEE: \$5 PER COMMEMORATIVE**

**ACCESSORY PIECE:** Picked up at Convention **\$12** MAILED OR ONSITE **\$15** \_\_\_\_\_

WHO IS PICKING UP YOUR COMMEMORATIVE? SELF OTHER MEMBER \_\_\_\_\_

IF **OTHER MEMBER**, TELL US THEIR NAME: \_\_\_\_\_ MEMBER # \_\_\_\_\_

**TOTAL #3** \_\_\_\_\_

**MEMBERS..... PLEASE DO NOT CUT THIS FORM.**

**MEMBER #4:** \_\_\_\_\_ **MEMBER #** \_\_\_\_\_

**CONVENTION REGISTRATION: ADULT = \$30 ONSITE = \$35** \_\_\_\_\_

**CHILD REGISTRATION:**  **KIDSVIEW** (3-12)  **YOUNG COLLECTORS** (13-20) \_\_\_\_\_

**UNDER 15 FREE DATE OF BIRTH (MONTH/YEAR)** \_\_\_\_\_

**SATURDAY BANQUET** (Mount Frontenac Golf Course): **TICKET \$28** ADULT **\$10** CHILD \_\_\_\_\_

**MEMBERSHIP:** PRIMARY = **\$35** FOR 1 YR OR **\$70** FOR 2 YRS \_\_\_\_\_

ASSOCIATE = **\$15** FOR 1 YR OR **\$30** FOR 2 YRS \_\_\_\_\_

**Commemorative:** Picked up at Convention = **\$50** Mailed = **\$62** \_\_\_\_\_

**LATE ORDER FEE: \$5 PER COMMEMORATIVE**

**ACCESSORY PIECE:** Picked up at Convention **\$12** MAILED OR ONSITE **\$15** \_\_\_\_\_

WHO IS PICKING UP YOUR COMMEMORATIVE? SELF OTHER MEMBER \_\_\_\_\_

IF **OTHER MEMBER**, TELL US THEIR NAME: \_\_\_\_\_ MEMBER # \_\_\_\_\_

**TOTAL #4** \_\_\_\_\_

**SELLER'S TABLES (CHECK TYPE AND SIZE BELOW)**

**\*\*Limited tables available! They will be sold first come first serve basis.**

**TYPE**

**ANTIQUES** SATURDAY SHOW & SALE AT ARMORY—60% ANTIQUES

**SOUVENIRS** SATURDAY SHOW & SALE AT ARMORY—75% SOUVENIRS

**EDUCATIONAL** THURSDAY & FRIDAY AT COLLEGE

8 FOOT TABLE (\$45 EACH) \$ \_\_\_\_\_

6 FOOT TABLE (\$35 EACH) \$ \_\_\_\_\_

SINGLE BOOTH (\$75) \$ \_\_\_\_\_

**SELLER TOTAL \$** \_\_\_\_\_

**SIZE/TYPE**

<u>8 -FOOT TABLE SPACE</u>	<u>6-FOOT TABLE SPACE</u>	<u>BOOTH SPACE</u>
<input type="checkbox"/> ONE TABLE (\$45.00)	<input type="checkbox"/> ONE TABLE (\$35.00)	<input type="checkbox"/> SINGLE BOOTH - 10ft W x 8ft D (\$75.00)
<input type="checkbox"/> TWO TABLES (\$90.00)	<input type="checkbox"/> TWO TABLES (\$70.00)	Each Booth Space includes one chair. Tables are available upon request

INCLUDE PAYMENT WITH REGISTRATION. CONTRACT & MN ST-19 FORM SENT VIA EMAIL. NEED A MAILED? CONTRACT INCLUDE YOUR SELF-ADDRESSED STAMPED ENVELOPE WITH THIS FORM. SIGNED SELLER'S CONTRACT & ST-19 FORM DEADLINE MAY 15, 2017.

<b>RED WING COLLECTORS SOCIETY FOUNDATION (MUSEUM) DONATION (TAX DEDUCTIBLE)</b>	<b>\$</b> _____
<b>TOTAL PAGES 1 &amp; 2</b>	<b>\$</b> _____
<b>GRAND TOTAL</b>	<b>\$</b> _____

**WAYS TO REGISTER**

1. **ONLINE:** www.ERWCS.org
2. **PHONE:** 800-977-7927
3. **MAIL:** PO Box 50, Red Wing, MN 55066
4. **FAX:** 651-388-4042

**PAYMENT TYPE:**  VISA  MASTERCARD  DISCOVER  CHECK/CASH

**NAME:** \_\_\_\_\_

**CARD NUMBER:** \_\_\_\_\_

**LAST 3 DIGITS ON BACK:** \_\_\_\_\_ **EXPIRATION DATE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_