



PREREGISTRATION FORM

July 8 –10, 2010

Red Wing High School
Red Wing, MN

DEADLINES:
EARLY BIRD: APRIL 1
MAILED: JUNE 1
ONLINE: JUNE 8

REGISTRATION GUIDELINES

Helpful hints for filling out the attached form:

- We need the full 8 1/2 x 11 sheet to file so please *do not cut up the form* into little slips.
- Please *do not tape the envelope shut*. We can't get them open!
- Please *print clearly* and list your *member number* if you have it. It saves us lots of time.
- *Add up your form twice*. Do your math, then add it again. It will save a phone call from us later.
- Call us with any questions! We are happy to help you at **1-800-977-7927**.

PERSON SUBMITTING FORM: One member is designated as contact person for all orders. The form is filed under the contact person's name. Please provide your email address on the form to receive your receipt. This will be the primary way you will receive your commemorative order confirmation.

COMBINED PAYMENT: Combine payment in a *single* Check/ Money Order or Credit Card authorization for membership dues, events, and commemorative. Please include any payments for a sellers table with your order form.

DEADLINES: Prepaid orders must be postmarked on or before June 1st. Online ordering deadline is June 8th.

LATE REGISTRATION: Members who register late (after June 8th) must pay the \$30 onsite registration price. Commemorative Only Orders (mailed or other pick ups) received after the June 8th deadline will cost an additional \$5 Late Fee per commemorative.

HANDLING FEE: All registration forms with credit card payments will be assessed a \$1.50 credit card handling fee.

INCOMPLETE FORM: Should the Business Office receive an incomplete form, we will make every attempt to contact you to resolve the discrepancy. If we are not able to reach you, your form and payment will be returned to you by mail.

2010 CONVENTION COMMEMORATIVE

Rules and Ordering Information

Each year RWCS offers a Convention commemorative to current members. It is a miniature reproduction of a Red Wing or Red Wing type of stoneware or pottery item. The identity of this year's commemorative will not be revealed until the July 2010 Convention. Commemoratives are not sold after Convention.

ELIGIBILITY

- Primary and Associate members may each purchase one commemorative (one commemorative per membership).
- Membership must be current through 7/31/10.

NOTE: Commemoratives ordered by members with lapsed memberships will be held no later than October 1. After that date, the commemorative and money are forfeited. All lapsed members will be contacted by the RWCS Business Office by email and mail before taking action.

Your **Membership expiration** date appears on your **newsletter envelope** or log onto: **www.RedWingCollectors.org**.

PREPAID ORDERS AND DISTRIBUTION

- This is your only way to reserve a commemorative before Convention. Prepaid orders are filled with first quality pieces.
- Registration forms can be submitted online, **mail, fax or phone to the RWCS Office**.
- At Convention, go to Registration area **first** to pick up badge and commemorative voucher. Voucher will list member's name/ number and identity of person authorized to pick up commemorative.
- Registration desk closes on **Saturday at 10:30 a.m.** This is also the "last call" for badge or voucher pickup.

COMMEMORATIVE SALES AT CONVENTION

- This is on a first-come, first-served basis while supply lasts. Price is \$40.00 each.
- The remaining first quality pieces are sold first, then the lesser quality pieces.

NOTE: If you did not prepay, you must attend the Convention in person to purchase (no other member can purchase for you).

ON- LINE ORDER PLACEMENT

- Renewal, Registration, Commemorative ordering and Sales Tables are now available online **www.RedWingCollectors.org**.
- All you need is your member number and password. Call the Business Office if you forgot your password.
- If unsure of your Convention plans, consider "Pick up by another member" option.

If you choose to pick up your Commemorative and then are unable to attend, notify the RWCS Business Office at **800-977-7927** or email us at **director@redwingcollectors.org** to make arrangement for your piece to be mailed.

METHODS OF COMMEMORATIVE DISTRIBUTION

1) Pick up at Convention yourself:

- Circle the "Picked up: \$40" option.
- Write "SELF" on the name & number line.
- Voucher will be held at Convention Pre-registration table.

2) Pick up at Convention by another member:

- Circle the "Picked up: \$40" option.
- Write name and membership number of the member who will pick up commemorative.
- Voucher will be held at Convention Pre-registration table and filed under the **other member's name**.
- Only **ONE** person may be named to pick up commemorative.
- **THE MEMBER PICKING UP MUST BE REGISTERED FOR CONVENTION TO PICK UP YOUR PIECE.**

3) Mailed Commemorative:

- Circle the "Mailed: \$50" option.
- Include a mailing address **IF DIFFERENT** than newsletter mailing label address.
- Contact RWCS Business Office at 800-977-7927 if address has changed after submission of form.
- Orders are sent via best shipping method
- Mailed commemoratives should arrive by the end of July. If more than one commemorative is mailed to the same address, they might arrive at different times. All should arrive by mid August 2010.

Please do not contact the RWCS Business Office until mid August regarding shipping concerns.

Should your commemorative be broken in shipping you must return the broken piece before a replacement will be shipped to you. Please do not insure your broken/damaged commemorative. ALL RETURN COSTS WILL BE REIMBURSED BY THE RWCS BUSINESS OFFICE.

COMMEMORATIVE CONFIRMATION

IMPORTANT: Order confirmation will be sent to members **via EMAIL** if the RWCS Business Office has a current address on file for you. If the RWCS Business Office does not have an EMAIL address or your email is undeliverable a postcard will be sent to acknowledge the commemorative order was received.

EARLY-ORDER INCENTIVE

A **Limited-Edition Special Commemorative** is given to a random drawing winner from all commemorative **orders received by April 1, 2010**. The drawing will take place on April 1, 2010, and winner promptly notified.

LOTTERY

- **Price = \$45.00 per piece.**
- Lottery System is a fair way to sell surplus commemoratives and reward members who **pre-register** and **attend** Convention.
- Lottery numbers are assigned to all members, with prepaid orders including mailed orders, who are attending Convention.
- Only those **pre-registered** for Convention are eligible to purchase a lottery commemorative.
- Lottery numbers will be posted at Convention and printed on badges.
- Lottery sales begin on Thursday for those with Lottery numbers under 300. The general lottery will be on Saturday.
- Convention badge of person on the lottery list **MUST** be shown when purchasing a lottery piece. Family or friend may purchase a piece for a member on the lottery list who registered for Convention, but is unable to be present at the lottery.
- After the final available piece has been sold, commemoratives are no longer available.

COMMEMORATIVE ROOM SILENT AUCTIONS

The Commemorative Manager will hold the silent auction in the Commemorative Distribution room during open hours. All registered attendees may participate in the silent auction.

- 1 set of 3 versions (A, B, C) of the 2010 Commemoratives
- 1 2010 Special
- Other items may be silent auctioned and announced prior to the 2010 Convention by the Commemorative Manager.

SPECIAL COMMEMORATIVES

A limited number are produced and given to winners of Display competition, drawing at Annual Business Meeting, door prizes, volunteer drawing, "Early Order" winner, Newsletter Submission drawing and one to the highest silent auction bidder beginning Thursday and ending on Saturday during distribution hours.



Please keep this portion for your records and return the completed Pre-Registration Form to the Business Office for processing. Thank you!!

QUESTIONS? Contact the RWCS Business Office:

E-mail: director@redwingcollectors.org

Phone: 1-800-977-7927

Fax: 1-651-388-4042



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DEADLINES:
EARLY BIRD: APRIL 1
MAILED: JUNE 1
ONLINE: JUNE 8

LATE FEE: Pre-registration deadlines are June 1 (mail) June 8 (online or by phone). All registrations received after these deadlines will pay the onsite registration fee of \$30. Commemoratives ordered after the deadline by members who do not register to attend Convention will cost an additional \$5 per piece.

Member #1: _____ Member # _____
Last Name First Name

Address: _____

Check here if your address has changed. Phone #: _____

Email Address: _____

Convention Registration (Member #1): **Adult = \$25 Onsite = \$30** _____

KidsView: Child: **FREE** Date of Birth (Month/Year) _____

Friday Night Picnic: KidsView Participant = Free **Adult \$12** _____

Saturday Banquet (St. James Hotel): **Ticket \$28** _____

Renewing your membership? Please note memberships must be current through **7/31/10** to attend Convention and/or order a Commemorative.

Membership: Primary = **\$25** for 1 yr or **\$50** for 2 yrs _____
Associate = **\$10** for 1 yr or **\$20** for 2 yrs _____

Commemorative: Picked up at Convention = **\$40** Mailed = **\$50** _____

LATE ORDER FEE: \$5 PER COMMEMORATIVE

Who is picking up your commemorative? (circle one) SELF Other Member **TOTAL #1** _____

If **Other Member**, tell us their Name: _____ Member # _____

If **Mailed**, tell us address if other than your newsletter address: _____

Member # 2..... Please do not cut this form.

Member #2: _____ Member # _____
Last Name First Name

Address: _____

Check here if your address has changed. Phone #: _____

Email Address: _____

Convention Registration (Member #2): **Adult = \$25 Onsite = \$30** _____

KidsView: Child: **FREE** Date of Birth (Month/Year) _____

Friday Night Picnic: KidsView Participant = Free **Adult \$12** _____

Saturday Banquet (St. James Hotel): **Ticket \$28** _____

Membership: Primary = **\$25** for 1 yr or **\$50** for 2 yrs _____
Associate = **\$10** for 1 yr or **\$20** for 2 yrs _____

Commemorative: Picked up at Convention = **\$40** Mailed = **\$50** _____

LATE ORDER FEE: \$5 PER COMMEMORATIVE

Who is picking up your commemorative? (circle one) SELF Other Member **TOTAL #2** _____

If **Other Member**, tell us their Name: _____ Member # _____

If **Mailed**, tell us address if other than your newsletter address: _____

LATE FEE: Pre-registration deadlines are June 1 (mail) June 8 (online or by phone). All registrations received after these deadlines will pay the onsite registration fee of \$30. Commemoratives ordered after the deadline by members who do not register to attend Convention will cost an additional \$5 per piece.

Member #3: _____ Member # _____
Last Name First Name

Address: _____

Check here if your address has changed. Phone #: _____

Email Address: _____

Convention Registration (Member #3): **Adult= \$25 Onsite=\$30** _____

KidsView: Child: **FREE** Date of Birth (Month/Year) _____

Friday Night Picnic: KidsView Kids = Free **Adult \$12** _____

Saturday Banquet (St. James Hotel): **Ticket \$28** _____

Membership: Primary = **\$25** for 1 yr or **\$50** for 2 yrs
 Associate = **\$10** for 1 yr or **\$20** for 2 yrs _____

Commemorative: Picked up at Convention = **\$40** Mailed = **\$50** _____

LATE ORDER FEE: \$5 PER COMMEMORATIVE **TOTAL #3** _____

Who is picking up your commemorative? (circle one) SELF Other Member

If **Other Member**, tell us their Name: _____ Member # _____

Member #4: _____ Member # _____
Last Name First Name

Address: _____

Check here if your address has changed. Phone #: _____

Email Address: _____

Convention Registration (Member #3): **Adult= \$25 Onsite=\$30** _____

KidsView: Child: **FREE** Date of Birth (Month/Year) _____

Friday Night Picnic: KidsView Kids = Free **Adult \$12** _____

Saturday Banquet (St. James Hotel): **Ticket \$28** _____

Membership: Primary = **\$25** for 1 yr or **\$50** for 2 yrs
 Associate = **\$10** for 1 yr or **\$20** for 2 yrs _____

Commemorative: Picked up at Convention = **\$40** Mailed = **\$50** _____

LATE ORDER FEE: \$5 PER COMMEMORATIVE **TOTAL #4** _____

Who is picking up your commemorative? (circle one) SELF Other Member

If **Other Member**, tell us their Name: _____ Member # _____

Seller's Tables (check type of table below) _____ x \$45 = _____
Quantity Cost per Table Total Table Cost

Antiques
 Saturday Show & Sale—90% Antiques

Souvenirs
 Saturday Show & Sale—90% Souvenirs

Educational Material Thursday & Friday

Tables are \$45 each—include payment with registration. Contracts: sent via email to address on the form or mailed with your self-addressed stamped envelope. **Signed Seller's Contract** must be post marked no later than **May 15, 2010.**

→ **CREDIT CARD HANDLING FEE \$ 1.50**

Grand Total (Please add totals from both sides of form) **\$** _____

4 Easy Ways to Register

1. **Online:** www.RedWingCollectors.org
2. **Phone:** 800-977-7927
3. **Mail:** PO Box 50, Red Wing, MN 55066
4. **Fax:** 651-388-4042

Method of Payment:

- Visa** **MasterCard** **Discover** **Check/Cash**

Name: _____

Card Number: _____

Last 3 digits on back: _____ **Expiration Date:** _____

Signature: _____